

TGMI Steering Committee Meeting Minutes – June 8, 2004

Members Present: Chuck Holland, Cindy Saladin, Donna Duarte, and Julie Perrey.

Since there was not a quorum present for the meeting, all voting items were held until the July Meeting. Only discussion occurred during this meeting.

Old Business:

- The May 6, 2004 Steering Committee Meeting minutes were read and discussed.
- Chuck reported the Newsletter committee would call a meeting of the reporters and gave out some ideas for articles. Michelle Jackson, DOP, will be available to assist after the 2nd week of June.
- The Orientation Committee report was excused, but Donna, Chuck, and Cindy noted that the work presented at Orientation for the 2004 class was wonderful. Julie said the Mentoring program is still going on and she frequently gets updates from participants. Donna will contact Marty to get a listing of all the members that served on the Committee.
- Brown Bag report: Julie said the Brown Bag at TRICOR is scheduled for July 28 and will include a tour of the facility. Someone from TRICOR will speak about their Inmate Placement Program while we are there. Drinks and desserts will be provided by TRICOR. An e-mail to the Alumni will occur at the end of the month.
- Fall Conference Committee report: Both Carolyn Wilson, Steering Committee Liaison and Christine Ferguson, TGI Fall Conference Co-Chair are out of the office and unable to report. Donna included the minutes from the Fall Conference Meeting held on May 21, 2004 to these minutes. Donna also noted that the TGMI Steering Committee was volunteered to assist with decorations and clean up at Fall Conference.

New Business:

- Community Service committee will meet in June and will get officially started this summer. We need to work on what our project will be for the holiday season.
- Holiday Event was discussed. Julie Perrey will be reserving Ellington Agricultural Center for Friday, December 3. This is not a definite date or location, just a fall back until the Committee meets. Julie has two alumni volunteers to assist her for that occasion.
- Cindy had a very brief Personnel report. She noted that the TGMI 2004 First Week will be held next week in Knoxville. She also noted one drop-out from the 2004 class and indicated that she is looking to replace that member but may not be able to because of the late notice.
- Donna is going to call for an informal lunch gathering of TGMI Alumni on June 25th at the Farmer's Market. She will also try to reserve the room upstairs at the Farmer's Market for alumni to gather and eat.
- Briefly discussed was information related to voting and the Fall Conference. That information was tabled until next meeting.

- Chuck indicated he was interested in exploring information on updating the alumni Groupwise listings. As a Class Reporter for the Newsletter, he is aware of problems with the listings when alumni leave State government. He brought up an example of a 2000 Alumni that left State government and then returned. This Alumni member is not in the Groupwise listing for 2000. Cindy reminded him that we could use the website to e-mail alumni. We tabled this discussion until next month also.

The meeting was adjourned. Next meeting is scheduled for **Tuesday, July 13, 2004, at 11:30, on the 12th Floor of Parkway Towers (THDA).**